



Parkhill Infant School
 Lord Avenue, Ilford,
 IG5 0DB
info@childcarepwc.co.uk
www.childcare-pwc.co.uk

Save The Numbers!

If your child/ren are unwell OR will not be attending.

Please call the Setting:

075191 24524

Between the hours 7.30am - 9.00am &
 3.00pm - 6.00pm

This number will get you straight through to the setting directly to answer any queries you may have or report an absence. Or call-

Bev: 07752 546910

Andy: 07763 412496

Time keeping.

Please ensure you have collected your child/ren by 6.00pm.

Late Collection Charge.

You will be issued a late charge of £5 for every 5 minutes you are late.

Thank You!

The settings morals

A gentle reminder for all parents/carers, that basic manners are always encouraged during Breakfast and Afterschool clubs.

A Please and Thank-you!

Makes a big difference to adults and children alike.

The settings fees!

PWC have NOT increased FEES for the past two years. Unfortunately due to growing costs fees will have to increase to suit current climate.

April - May 2022

On behalf of all the staff @ Parklanes Wykeham Childcare Ltd, we would like to wish you and your family an enjoyable Easter break. Thank you all, for your continued support throughout these tough times of Covid-19. We look forward to continue working in partnership with you and your children throughout their sessions with us. If you have any concerns or changes in your childcare arrangements, please speak to us.

This will be a 6 week Term.

Returning on **Tuesday 19th April 2022 at 7.30am**

& finishing on

Friday 27th May 2022 for the Half term break.

Returning Tuesday 7th June 2022

Important Dates for your Diary:

22nd April 2022 - Earth Day

23rd April 2022 - St. George's Day

18th April 2022-inset day (School Closed)

2nd May 2022 - May Day - Bank Holiday

5th May 2022 - Polling Day (School Closed)

10th - 16th May 2022 - Mental Health Awareness Week

3rd June 2022 - Queens Platinum Jubilee

PLEASE REMEMBER

BREAKFAST & AFTER SCHOOL CLUBS.

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Sep 2022

| | | | |
|-----------------|----------------------------------|--------|--------|
| 7.30am - 9.00am | Breakfast Club | £ 5.50 | £ 6.00 |
| 3.00pm - 6.00pm | After School Club | £13.00 | £14.00 |
| 7.30am - 9.00am | AD-HOC Session Breakfast Club | £ 7.00 | £ 9.00 |
| 3.00pm - 6.00pm | AD-HOC Session After School Club | £15.00 | £17.00 |

We operate a 39 week per year timetable in line with the local Primary Schools.

Please be aware of school inset days and polling days.

A Waiting list is in operation – A change of days or extra days would need to be agreed with Management and only if a place is available.

Attendance - If your child will not be attending their contracted After School Club Session for any reason at all, it is important that you contact Bev or Andy and let them know as soon as possible, so our Staff are not wasting valuable time looking for them.

Please Note: The fees letter will have to be brought in and signed by a manager when fees are paid in order to obtain a receipt and please ensure all BACS payments inc your Childs name as a reference. **Bacs payments only NO Cash!**

All fees are to be paid in full by the end of latest

Friday 27th May 2022

A 10% LATE charge will be added to all late payments after this date unless agreed by Senior Management. If fees are not paid or are continuously late, this could result in your child losing their place within the setting. If you require more details, or a payment plan to spread costs, please speak to a member of management. All outstanding balances to be cleared unless agreed by senior management by the end of each term.



Planning, Topics and Themes!

Activities are planned through the children's interest and ideas every term. This works by the Staff sitting down at the end of each term asking what theme they would like to do and write down all activity ideas this is linked with our After School planning. An activity is taking place every week where the children have a choice to sit down with a staff member and carry the activity out. We have also introduced the children to evaluate their own planning at the end of each week and we work closely with their thoughts.

Week 1: St George and The Dragon Frieze

Week 2: Making May Poles OR May Day Celebration Frieze

Week 3: Mindful Me—Emotions Bingo Activity

Week 4: Friendship Tree

Week 5: Jubilee Biscuit or Cake Decorating

Week 6: Making Crowns or decorations of your choice for the 'Queen's Platinum Jubilee'

HEALTH & SAFETY

It has **STILL**, been brought to our attention, parents are parking in the morning & afternoon on the Yellow zig-zag lines outside the school. Please be aware this indicates the length of road where stopping or waiting is strictly prohibited.

According to Highway Code Rule 243, you should not park near a school entrance. For clarity, and to safeguard children's' lives, zig zag lines should all be used in conjunction with double yellow lines.



IMPORTANT NOTE

Please bear with us in the mornings when ringing on the 'intercom' as it takes a couple of minutes for us to reach it's connection. A member of staff will be with you as soon as possible.

IMPORTANT! Mobile Phones

DO NOT USE anywhere on the premises.



Covid-19 Procedures

Parklanes Wykeham Childcare are working closely with current Government Guidelines and local authority policies and procedures regarding childcare services we provide, in partnership with Parkhill Junior & Primary school.

At present parents will not be allowed within the school. A member of staff will meet & greet at the infant entrance for your child/ren to be sign in/out within the setting. Please use the provided intercom outside the school gate for access.

If you have any questions please

email info@childcarepwc.co.uk or contact Andy/Bev.



SNACK MENU

Children will now be planning their own food menu and be prepared in making their own snacks!

We have a variety of Healthy, nutritional and low in sugar foods.

ALL allergies and dietary needs are taken into account.

Parents Please advise of any changes.

Reminder

Breakfast Club Please be reminded that Breakfast

STOPS! @ 8.15am

Designated Safety Officers

Mrs B. Nicholls - Lead DSL (Director)

Mr A. Nicholls - Lead DSL (Director)

Mrs T.Patrick - Lead DSL (Senior Manager)

STAFF

Mrs Chavda, Mrs Sunger,
Mrs Mahmood, Mrs Bassett,
Mrs Kansagra, Mrs Kaur
Mrs Sandford.

PWC operate an 'Open Door Policy'

Please be reminded that PWC Operate an Open-Door Policy and are here to work in partnership with all. If you have any issues or are not happy with a current event, please speak to a member of the management team.

Thank You

Bev: Mon, Tues, Wed, Thurs

Teresa: Friday

SAFEGUARDING PASSWORDS

All Parents/Carers upon registering should be aware that they have a password to release their child/ren from our care at the end of a session. If you have forgotten or require changing your password, please let us know. If someone else is collecting your child please ring before hand, they will be asked for the password.

Data: Due to legislation concerning data, Parklanes Wykeham Childcare Ltd is registered with the Information Commissioner's Office (ICO) and compliant with current General Data Protection Regulation 2018 (GDPR)

Safeguarding Important Information

PASSWORDS all parents and carers upon registering should be aware they have a Password to release their child/ren from the end of our session. Please also remember to sign out your child!

